

# GOVERNMENT OF MEGHALAYA

## DIRECTORATE OF CIVIL DEFENCE & HOME GUARDS:: SHILLONG

Top Floor-Horse Shoe Building, Lower Lachumiere, Shillong-793001

[www.meghomeguards.gov.in](http://www.meghomeguards.gov.in)

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No. A(S).8/2015/29,

Dated Shillong, the 18<sup>th</sup> August, 2015.

### TENDER NOTICE

1. The Directorate of Civil Defence and Home Guards, Meghalaya, Shillong, invites sealed Tenders duly affixing Non-Refundable Court Fee Stamp of Rs. 200/- for entering into rate contract for supply of Uniform/Equipment from the manufactures, authorised dealers. Sealed Tenders, accompanied with sealed samples, will be received on or before 23<sup>rd</sup> September, 2015, at 1500 hrs. and will be opened on the same day at 1500 Hrs. Tenderers, or their authorised representatives, may remain present at the time of opening of tenders. Tenders received after due time and date, either by hand or by post will be rejected, **Envelopes containing tenders should be properly sealed along all the joints.**
2. All Tenders must be accompanied by earnest Money calculated at the rate of 1% (One percent) of the total value of the articles tendered for. Earnest Money is acceptable only in the form of valid Bank Guarantee/Bank Draft/Deposit - at - Call Receipt and must be payable to the Director of Civil Defence & Commandant General of Home Guards, Meghalaya, Shillong.
3. No interest shall be payable on the performance security furnished by the Tenderers.
4. All Tenders shall be opened by the Chairman of the Tender Committee in presence of members of Tender Committee and representatives of tenderers present. The Tender Committee will thoroughly scrutinise the Items offered by the Tenderers.
5. Successful Tenderers will also be required to furnish Security Deposit as mentioned below to ensure fulfillment to the terms and Conditions of the contract which the successful Tenderers will have to enter into. Such Security Deposit will be subjected to forfeiture in case of non-fulfillment of any or all of the terms and conditions of the contract. Earnest Money of Successful Tenderers will not be released till they furnish the Security Money. Earnest Money of successful Tenderers will be forfeited to Government in case of failure to furnish Security Deposits.

## RATE OF SECURITY MONEY

For contract upto Rs. 1,00,000/- 2% from local tribals & 4% from others.

For contract over Rs. 1,00,000/- 3% from local tribals & 5% from others.

6. Once the rate offered in the Tenders are accepted, no enhancement of rate will be allowed under any circumstances and the Tenderers will be liable to supply at the rate approved by the Board. On failure to complete the supplies at the approved rates, the offer will be cancelled and the Security Money forfeited to the Government.
7. Once the Tender is approved, no change of shape, Pattern, or quality of specification will be entertained even on the plea of non-availability of raw materials or alternative offers of the same quality.
8. Rates should be quoted FOR Destination, Shillong, and must be inclusive of all charges, packing, insurance and other incidental charges. Only C.S.T. against 'D' Form and Meghalaya Finance Tax @ 14.5%/5%. Surcharge on M.F.T. may be shown extra, if applicable. Rates quoted should be clearly and neatly written, both in figures and in words and over written rates will be rejected.
9. Delivery will have to be completed within 60 (sixty) days from the date of issue of supply order. No extension of time will be entertained beyond the stipulated time.
10. Payment will be made to the suppliers directly on completion of supplies and on correct receipt of goods by the undersigned.
11. Tenders should be addressed to the Director of Civil Defence & Commandant General of Home Guards, Meghalaya, Shillong - 793001, by designation and not by name. The sealed envelopes containing the Tenders should be super scribed "Tenders for Supply of Uniform items/Equipments and be posted by registered cover or by hand.
12. In items where Tenderers have some existing and valid contract with DGS & D, the authenticated copy of such rate contract should be furnished along with the Tenders.
13. In case a tenderer is an authorised dealer, he should furnish an authorised dealership certificate issued by the manufacturing company indicating the validity period of dealership. In such case, quotation should be accompanied by the rate list issued by the manufacturing company and also pamphlets / vouchers.
14. The successful Tenderers are also required to execute a Contract Agreement in the prescribed proforma duly affixing - non-judicial stamp papers of Rs. 10/- (ten) only to ensure fulfillment of the contract which will have to entered into.

15. The Purchase Board reserves the right to reject the lowest rate or all Tenders, without assigning any reasons thereof.
16. Quantities mentioned in the list are approximate and may be increased, reduced or omitted at the time of finalization of Orders.
17. Income Tax Clearance Certificate from the Income Tax Department and Tax Clearance Certificate from the Superintendent of Taxes must also be furnished along with the Tender.
18. Non-Tribal Tenderers will have to enclose Trading Licence from the District Council and Tribal should enclose Schedule Tribe Certificate.
19. An attested copy of photograph of the Tenderer must be submitted along with the Tender.
20. An undertaking must be furnished that the Supply will be done by the Contractor/Tenderer himself/herself.
21. A Financial Stability Certificate from the 1<sup>st</sup> Class Magistrate or of a scheduled Bank, certifying that the Firm/Supplier is capable to undertake the supply, must be submitted along with the Tender.
22. At the time of opening the Tender, if there be any objection by a majority of the Tenderers/Representatives present, as to the validity of any Tender, these will be duly recorded and put up to the Purchase Board for consideration. The decision of the Board will be final and binding.
23. Samples submitted must clearly bear the manufacturer's marking and specification.
24. (a) The successful Tenderers will be intimated by letter of acceptance by the Director of Civil Defence & Commandant General of Home Guards, Meghalaya, Shillong, till then, no Tenderer has any right to assume that his/her tender has been accepted and if any expenditure incurred by the Tenderer is anticipation of issue of a letter of acceptance, there shall be no claim what so ever for compensation.  
  
(b) In the event of the successful Tenderer failing to perform his/her part of the contract to the satisfaction of the Department or disregards any terms and conditions of the Tender Notice or the Contract Agreement, they shall be liable to any or all the following actions, at the discretion of the Director of Civil Defence & Commandant General of Home Guards, Meghalaya, Shillong.
  - (i) Forfeiture of Security Deposit, in whole or in part.
  - (ii) Making good the loss caused to the Government through the inability, neglect or delay to comply with any demand.
  - (iii) Cancellation of the contract without any prior notice to the contractor.

(c) All losses sustained by the Government due to failure, omission or neglect of the Contractor, will be realised from his/her Security deposit or any other account whatsoever.

25. (a) In the event of rejection, failing, declining, neglecting or delaying to comply with any demand or requisition, the Director of Civil Defence & Commandant General of Home Guards, Meghalaya, Shillong, shall be at liberty, without prejudice to any claim for compensation against loss and inconvenience caused by such breach, to order purchase or to procure, to arrange from Government stock or otherwise at the expense of the Contractor whose such supplies may have been rejected or who failed, declined, neglected or delayed to supply the equipment as per acceptance.
- (b) The Director of Civil Defence & Commandant General of Home Guards, Meghalaya, Shillong, may rescind any contract in writing if:-
- (i) A Contractor assigns or sublets any contract without his approval.
  - (ii) The Contractor or his agent or servant shall be guilty of fraud in respect of the contractor or any other contractor entered into contract with the Government.
  - (iii) The contractor declines, neglects or delays to comply with any demand or requisition of in any other way fails to perform or observe any condition of the contract.

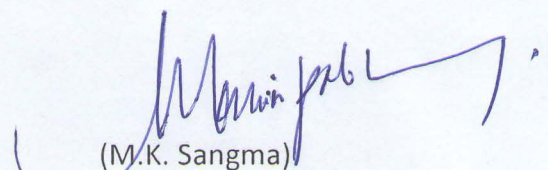
In case of such rescission, the Security Deposit, in part or in full, at the discretion of the Director of Civil Defence & Commandant General of Home Guards, Meghalaya, Shillong, will stand forfeited and be absolutely at the disposal of the Government without prejudice to any other remedy or action that the Government may take.

26. If the Contractor/Firm willfully neglects/fails to perform or indulges in practice with the motive of making undue gains, the Director of Civil Defence & Commandant General of Home Guards, Meghalaya, Shillong, may impose a ban on the Contractor/Supplier for future business with the Department.
27. Tax at source will be deducted as applicable from the firm's bill, plus surcharge, on the taxable items.

### Items

Sl. No.	Name of Items	Specifications	Approx. Requirement
1.	Ammunition Boots (DMS)	Made of Rubber Sole, Good Quality, Ankle Length, attached with leather strap at the rear, 1 (one) pair sample to be submitted.	956 Prs.
2.	Axe with Handle (Khasi Type)	Of good quality. 1(one) no. sample to be submitted.	16 Nos.
3.	Anklet White (Rexine)	Superior quality. 1 (one) pair sample to be submitted.	390 Prs.
4.	Black Sash	Of good quality, embroidered with MLHG Monogram. 1 (one) no. Sample to be submitted.	45 Nos.
5.	Basic Pouch 9 mm Carbine	Of good quality. 1 (one) no. sample to be submitted.	15 Nos.
6.	Basic Pouch SLR (Jacket Type)	Army pattern and superior quality. 1 (one) no. sample to be submitted.	717 Nos.
7.	Pistol Holster	Superior quality. 1 (one) no. sample to be submitted.	11 Nos.
8.	Crowbar	Ready to work, chisel end, strong grip, high mechanical strength, 5 fts. length. 1 (one) no. Sample to be submitted.	10 Nos.
9.	Dao with Handle (Wait Lyngkut)	Of good quality. 1 (one) no. Sample to be submitted.	20 Nos.
10.	Jersey Woolen JCOs	Woolen superior quality. 1 (one) no. sample to be submitted.	75 Nos.
11.	Jersey Woolen NCOs	Woolen superior quality. 1 (one) no. sample to be submitted.	738 Nos.
12.	Hunting Shoes Canvas Camouflage (Waterproof)	Made of rubber sole, Anklet length attached. 1 (one) Pair Sample to be submitted.	759 Prs.
13.	Nylon Socks	Stretchable, of good quality. 1 (one) pair sample to be submitted.	1523 Prs.
14.	Pull Through Cord Weight SLR	Of good quality. 1 (one) no. sample to be submitted.	300 Nos.
15.	National Flag	Of superior quality. 1 (one) no. sample to be submitted.	8 Nos.
16.	Rain Coat Waterproof	Of superior quality. 1 (one) no. Sample to be submitted.	729 Nos.
17.	Sash Cord	Of good quality, 15 fts. length each roll. 1 (one) no. sample to be submitted.	250 Nos.
18.	SLR Sling	Of good quality with lock system. 1 (one) no. sample to be submitted.	717 Nos.
19.	Rifle Chain	Of good quality with lock system. 1 (one) no. sample to be submitted.	717 Nos.
20.	Officers' Boots	Made of plastic rubber sole, anklet length attached with Leather strap at the rear. 1 (one) pair sample to be submitted.	76 Prs.

Sl. No.	Name of Items	Specifications	Approx. Requirement
21.	Terry Cotton Cloth (Khaki)	Double width for Shirt and Trouser. Trade Mark, Manufacturer's Name/Brand to be shown. 1 (one) meter sample to be submitted.	2301 Mtrs.
22.	Tent (180 Lbs Outer/Inner 14ft x 14ft)	Of superior quality, Canvas thick and durable water proof, dust resistant. 1 (one) no. sample to be submitted.	6 Nos.
23.	Terrene Black	Of good quality. Double width for Shirt and Trouser. Trade Mark, Manufacturer's Name/Brand to be shown. 1 (one) meter sample to be submitted.	100 Mtrs.
24.	Tarpaulin (24ft x 24ft)	Of superior quality. Plastic, thick, durable waterproof and dust resistant. 1 (one) no. sample to be submitted.	12 Nos.
25.	Work Gloves Rubber (Heavy Duty)	Of superior quality. Superior grip and comfortable fit thumb and safety cuff. 1 (one) pair sample to be submitted.	80 Prs.
26.	Monkey Cap (Camouflage)	Of good quality. 1 (one) no. sample to be submitted.	759 Nos.
27.	Camouflage T Shirt	Of good quality. 1 (one) no. sample to be submitted.	759 Nos.
28.	Thali Steel Plate 3 compartments (12inch x15 inch)	Of good quality. 1 (one) no. sample to be submitted.	350 Nos.
29.	Home Gym with 1 unit station	Make model, Manufacturer's name alongwith the specification/brochure to be submitted	1 No.
30.	Motorised Tread Mill	Make model, Manufacturer's name alongwith the specification/brochure to be submitted	1 No.
31.	Stationary Cycling Machine	Make model, Manufacturer's name alongwith the specification/brochure to be submitted	2 Nos.
32.	Incline, Decline & bench Press	Make model, Manufacturer's name alongwith the specification/brochure to be submitted	2 Nos.
33.	Cricket full Set for 1 team	Make model, Manufacturer's name alongwith the specification/brochure to be submitted	1 Set
34.	Squat Station	Make model, Manufacturer's name alongwith the specification/brochure to be submitted	1 No.



(M.K. Sangma)

Director of Civil Defence &  
Commandant General of Home Guards,  
Meghalaya, Shillong.

